

**Great
Place
To
Work.**[®]

Certified

JUN 2021-JUN 2022

ÖSTERREICH

TM

FAQS DIGITAL DOCUMENT CYCLE FOR COMPANIES OBLIGED TO DRAW UP BALANCE SHEETS

What does it mean to enter electronic bank statements and what advantage does that have?

Once granted the right to access a bank account, the tax advisor can download the relevant banking details they require for bookkeeping purposes. As a result, bank statements no longer have to be sorted and transmitted to the tax advisor. This also reduces the company's internal administrative burden.

How does my tax advisor obtain the data needed to enter electronic bank statements?

You need to sign the template forms provided by the credit institution. Please make sure you contact our office first, since we are familiar with the forms and also need to provide our contact details to the credit institution to ensure they know who is being granted access rights. The WT Office **cannot** perform money transfers – we are only entitled to access electronic banking data. We receive only as much information as we would on paper.

How do I set up an interface between my invoicing programme and my tax advisor's software?

We can use structured CSV files (also XML, etc.) in our bookkeeping programme. It should be possible to automatically export the file from your invoicing programme. We are happy to assist you or your programmers in setting up a suitable interface.

Can I access my data myself, including short-term income statements and the list of accounts receivable, or do I have to call by tax advisor every single time?

When using BMDCom 2.0, all you need to do is enter a username and password to retrieve the bookkeeping reports at any time using your computer. We recommend you send us the documents as quickly as possible after a month has ended, so that the retrievable data is always as up-to-date as possible. Generally, data can also be transmitted once a week – that would speed up the reminder system and payments.

With this QR code you can access this website directly – fast and easy



Using a QR code scanner app on your device, you can scan the image to the left and go straight to this site on our website.